



Marketing and Publications Officer

Permanent full-time position

The Southport School is a leading Anglican Day and Boarding School for boys situated on the banks of the Nerang River in the heart of the Gold Coast. The Southport School (TSS) has been established for 122 years.

Our School values of **Teamwork, Scholarship, and Service** are at forefront of everything we do, with our noble cause being the provision of the best educational outcomes for our students and a welcoming and inclusive school community experience for our students and their families.

We have an exciting opportunity for a Marketing and Publications Officer to join our Marketing and Communities team, with an immediate start available. This role will see you involved in a variety of exciting and fast-moving projects that support and showcase the busy TSS community calendar.

Your skill in graphic design, preferably Indesign, will see you lead the production of school publications, internal documents, marketing collateral, uniforms and any items that carry school branding. We are seeking someone who thinks outside of the box helping to ensure fresh, creative content is sought for our communication platforms - social media, website, school magazine, school yearbook our internal portal. Working alongside the Marketing and Communications Manager you will be heavily involved in executing larger strategic campaigns as well as working independently on smaller projects.

If you have design experience, can turn your hand to a myriad of marketing tasks, and are digital and social media savvy, we want to hear from you.

As part of our TSS team and community, we offer all our employees a wonderfully supportive working environment, including access to our exceptional facilities (gym, pool, tennis courts, yoga, etc.) as part of our wellbeing offering, and we encourage all our staff to become engaged in the wider school program through our co-curricular offerings through our sporting and cultural programs.

Successful candidates will be willing to support the Anglican Code of Conduct and Ethos of the School. Applicants must hold or be eligible to hold a working with children Blue Card and will be asked to provide a recent criminal history check certificate.

Applicants are invited to be innovative in their application so that we can see how you would complement our team with the skills and experience you have acquired and addressing the key requirements of the role.

Only applications submitted online will be considered and applications close on **Wednesday 3 January 2024 at 5pm.**

Whilst we look forward to contacting all candidates from 09th January, please note that amazing candidates may be contacted and interviewed prior to the closing date so get your applications in to us quick!

If you would like more information regarding this role, please visit the [TSS Website](#) or contact our Marketing and Communities Manager - Renee.Buckingham@tss.qld.edu.au with candidates to direct applications to:

Marketing and Communities Manager
The Southport School
2 Winchester Street
Southport, QLD 4215